

## Section - II

### GENERAL TERMS & CONDITION:

1. Bid documents consisting of qualification information and eligibility criteria of bidders, specifications and the set of terms and conditions of the contract to be complied by the bidder, is publicly visible in the website <https://tripuratenders.gov.in> free of cost between Document download Start date and Bid Submission End date.
2. Bids will be opened online through website <https://tripuratenders.gov.in> on 28<sup>th</sup> August, 2025 at 5:00 PM in the office of the Director, Skill Development, ITI Road, Indranagar, Agartala, 799006, West Tripura. If the office happen to be closed on the date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue, if possible.
3. Earnest Money Deposit (EMD) & Tender Fee:
  - 3.1. EMD (Refundable): INR Rs.5,850.60/- (Rupees Five Thousand Eight Hundred Fifty and Sixty Paisa) only.
  - 3.2. Tender Fee (Non-refundable): INR 1,500/- (Rs. One Thousand Five Hundred only)
  - 3.3. Tender Fee and EMD are to be paid electronically using the Online Payment Facility provided in the Portal.
  - 3.4. The EMD amount shall be refunded to all the bidders in their respective Bank Account, after the Award of Contract (AoC) event is completed in the Tripura e Procurement Portal, on receipt of Performance Bank Guarantee from the selected bidders.
  - 3.5. No interest will be paid to the bidders on EMD submitted.
  - 3.6. EMD of the bidder may be forfeited if in any case found to have made false Declaration or Claims.
  - 3.7. Bid Inviting Authority may forfeit the EMD amount and Cancel the Bid, if the selected bidders does not start the work as stipulated, after being awarded the Contract.

#### 4. Signing:

If an individual makes the bid, it shall be digitally signed by him/her and the undertaking shall also be signed with his/her full name and his/her address. If a firm makes the bid, a member of the firm shall digitally sign it and the undertaking shall be signed with the co-partnership name by the same member of the firm, who shall also sign his/her own name, and the name and address of each member of the firm shall be given. If the bid is made by a corporation, it shall be digitally signed by a duly authorized officer and the undertaking shall also be signed by the same duly authorized officer who shall produce with his/her bid satisfactory evidence of his/her authorization. Such corporation submitting bids may be required to furnish evidence of its corporate existence before the contract is executed.

### BID OPENING AND EVALUATION

#### 5. Bid Opening

The bid will be opened online by the Bid openers on behalf of the Director, Skill Development, Govt. of Tripura at the time, date and venue as specified in the bid documents. Bids shall be scrutinized in accordance with the conditions stipulated in the Bid document. In case of any discrepancy of non-adherence Conditions, the Bid accepting authority shall communicate the same which will be binding both on the bid Opening authority and the Bidder. In case of any ambiguity, the decision taken by the Bid Accepting Authority on bids shall be final.

#### 6. Bid Evaluation

All the statement, documents, certificates etc., submitted/uploaded by the bidder will be verified by the Bid Evaluation Committee. The clarifications, particulars, if any, required from the bidders, will be obtained by